

**Global Concepts Charter School
Monthly Board of Trustees Meeting
June 28, 2023
Following 5:00 P.M. Work Session**

Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at Global Concepts Charter School, 1001 Ridge Road, Lackawanna, New York, 14218, and called to order by Chairman Dawan Jones at 5:02 p.m.

Establish a quorum.

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Anthony DeMarco Daniel Wilczewski

Excused: William Kruger

Absent:

Other Attendees: Tracy McGee, CEO
Lynda Spahr, Board Clerk

A quorum has been established.

Antonio Estrada made a motion to accept the agenda as presented Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

New Business

Principals' Reports

Suzie Mazella made a motion to receive and file the Principal's reports. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #2 – Secretary’s Report

Anthony DeMarco presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packet. Suzie Mazella made a motion to accept the Secretary’s report as presented. Motion seconded by Antonio Estrada and Daniel Wilczewski. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #3 – Treasurer’s Report

Suzie Mazella made a motion to receive and file the Treasurer’s Report referring to the information that all Board members received in their monthly packet. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Item #4 – Regular Meeting Minutes dated May 24, 2023

Suzie Mazella made a motion to accept the regular monthly minutes dated May 24, 2023. Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Operations

Daniel Wilczewski made a motion to approve Buffalo Hearing & Speech (BHSC) contract renewal for the 2023-2024 school year as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco and Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes

Mr. Wilczewski Yes

Motion passed.

Daniel Wilczewski made a motion to approve Sahlem's Roofing and Siding to repair Ridge Road main section of roof wind damage with Utica Insurance paying \$171,096.19 of costs in the amount not to exceed \$380,700.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Harris Education Solutions to renew eDoctrina with Examgen Questions Bank in the amount not to exceed \$7,395.44 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve PLTW (Project Lead The Way) for startup supplies for new program (\$10,623.25), Gateway/Launch Participation (\$1,900.00), and Teacher Training (\$2,400.00), in the total amount not to exceed \$14,923.25 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve LaBella for Phase 1 ESA at 186 Roland Avenue in the amount not to exceed \$1,300.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Tri-Delta Resources to renew GoGuardian software in the amount not to exceed \$12,040.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Global Concepts Charter School 403(B) Retirement Plan Health Review as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Global Concepts Charter School staff roster for 2023-2024 school year as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Anthony DeMarco made a motion to enter Executive Session for the discussion of Personnel matters. The time is 5:06 p.m. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Anthony DeMarco made motion to return to regular session at 5:15 p.m. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Personnel:

Suzie Mazella made a motion to approve summer hours for Monitors to work as Cleaners as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella and Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Global Concepts Charter School 2023-2024 school year holiday schedule for twelve month employees as recommended by the CEO and Chairman. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to accept the following resignation as recommended by the CEO and Chairman:

- Cordell Torres – K-8 Sub – effective May 23, 2023
- Brooke Meyer – HS Guidance Counselor – effective June 16, 2023

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve the following position changes as recommended by the CEO and Chairman:

- Samantha Button – from K-8 Long Term Sub to grades 6-8 Guidance counselor – effective August 28 2023
- Jill Boals – from grades 6-8 Guidance Counselor to grades 3-5 Guidance Counselor – effective August 28, 2023
- Danielle Murtha – from grade 2 Teacher to K-8 STEAM Teacher – effective August 28, 2023
- Morgan Morano – grade 2 Teacher to grade 2 Literacy Teacher – effective August 28, 2023
- Lauren Jeanette – from grade 6 Teacher to grade 4 Teacher – effective August 28, 2023

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Vendors:

Suzie Mazella made a motion to approve the following new vendors as recommended by the CEO and Chairman

- UT High School APSI Program – Summer program for AP PreCalculus
- Leanne Darling – Arabic Music Assemblies
- ImPact Applications, Inc. – 1 Year subscription, testing athletes for head injury
- Hippy Hop Bounce – Kindergarten End-of Year event

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve new vendor Atlantic Testing Laboratories for materials testing at the Culinary building in the amount not to exceed \$1,550.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve new vendor Mario & Son Tile and Linoleum Co Inc. for the K-8 kitchen floor, labor (\$6,770.00) and materials (\$2,628.00) from Food Service Line in the total amount not to exceed \$9,398.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve new vendor Accelerate Learning, Inc. for curriculum book request (\$6,611.82) and professional development for teachers piloting STEMscopes (\$3,500.00) in the total amount not to exceed \$10,111.82 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve new vendor Global Vending Group for Inchy's Bookworm Vending Machine in the amount not to exceed \$11,840.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Scholastic, Inc. for the curriculum request (\$1,497.76) and professional development for teachers piloting Scholastic Literacy (\$2, 200.00) in the total amount not to exceed \$3,697.76 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Learning A-Z license for decodable books, grades K-2 in the amount not to exceed \$2,340.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Raptor access fee to link API Site and Visitor Management in the amount not to exceed \$1,688.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
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Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve School Nurse Supply for an AED for off school campus use in the amount not to exceed \$1,795.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Sub-City Electrical, Inc. to install a 20' pole in a concrete base at Ridge Road and reuse LED fixtures in the amount not to exceed \$1,890.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Suzie Mazella made a motion to approve Kirisits & Associates for professional services for February (\$2,845.00), March (\$4,000.00) and April (\$4,100.00) 2023 in the total amount not to exceed \$10,945.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Motion passed.

Additional Information

No points of order at this meeting.

Public Participation

Questions from the public were heard and answered.

Adjourn

Anthony DeMarco stated that all items have been completed and made a motion to adjourn. Motion seconded by Antonio Estrada. Motion passed by voice vote. Meeting adjourned at 5:42 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

Anthony DeMarco, Secretary
GCCS Board of Trustees